

Eligible Recipients

- Grants are exclusively given to women professionals with at least six years of professional experience.
- Applicants must work AND live in the following counties: Kenosha, Milwaukee, Ozaukee, Racine, Washington, or Waukesha.
- These grants are intended for educational programs that can enhance a skill or accelerate a career such as a certificate that will enhance her skills, attending a specialized conference, or a leadership program. The grant cannot be used to obtain an undergraduate degree or higher education degree such as a Master's degree.

Application Requirements

- Members of TEMPO and TEMPO's Emerging Women Leaders (EWL) are encouraged to apply as well as non-TEMPO or EWL members.
- Individual must submit a complete entry and supply all information and forms as listed in the online application by the deadline. No exceptions.
- Individual agrees to submit a formal written summary at both 12 and 24 months after the program to describe how they are applying the skills of knowledge gained from the program in their current or new role. Individual also agrees to be part of a database of grant recipients that will be tracked over time.
- Individual may only apply for one grant per year. Recipients of past years grants are unable to apply within one year of winning the grant.
- All completed applications will be considered. Each application is reviewed by a sub-committee comprised of the TEMPO Foundation Board and committee members. A determination is made if it fits with the intent of the TEMPO Foundation request.
- Individuals will be notified if awarded the grant.

Ineligible Recipients

- Seeking grant to cover undergraduate courses
- Seeking grant to cover higher education degree such as a Master's degree
- Seeking grant to cover scholarships
- Individuals participating in contests or pageants or individual appeals for services
- Seeking grant to cover a trip or tour
- Members of the TEMPO Foundation - Professional Development Grants Committee



Professional Development Grant Information

- Previous grant recipients applying within one year of winning the grant.

Additional Qualifiers or Restrictions

- **The Professional Development Grant cannot be used to cover travel, lodging or other expenses outside of the program costs.**
- All information submitted will become the property of TEMPO Foundation and will not be returned.
- Incomplete entries will be disqualified.
- All entries will be screened for eligibility by the TEMPO Foundation - Professional Development Grants Committee. TEMPO Foundation reserves the right to disqualify any individual it deems inappropriate for the program.
- Submissions received after the deadline will not be accepted. No exceptions.
- TEMPO Foundation reserves all rights and all decisions are final.
- Grant money will be distributed directly to the institution through which the program is being attended.
- As TEMPO evolves to serve a more diverse and vibrant community, the commitment of the TEMPO Foundation is to support applicants who may face personal, professional and/or financial barriers to achieving their professional development goals.

Submission Requirements (MUST INCLUDE ALL DOCUMENTS TO BE CONSIDERED).

- Applicants must complete the online application form by its designated due date.
- Current resume.
- Written statement (750 words or less) explaining reasons for applying for grant. Specific questions found in application.
- Letter of recommendation (optional).
- No hand-delivered, mailed or e-mailed applications will be accepted.
- **Questions may be directed to info@tempomilwaukee.org**